Dear Surrey Guest,

Greetings from Skidmore! We look forward to having you stay at the Surrey-Williamson Inn, your scheduled arrival and departure date is listed below:

Check In Date: Monday, March 9, 2020
Check In Time: 3:00 PM

Check Out Date: Wednesday, March 11, 2020
Check Out Time: 11:00 AM

For you reservation at the Surrey Inn, we will be utilizing a keyless code system for door access.

Your code to open Surrey doors is **1234**. You will need to enter this code followed by the # sign to open the doors. This code is assigned by the Surrey Innkeeper and is unique to you and this visit. It will open the front door and **Room 1**, where you will be staying while at the Surrey. Rooms 1-9 are located on the second floor, Room 10 is located on the first floor.

The front door and your room door, both operate by entering the same code followed by the # sign.

Open the front/main door of the Surrey by pressing buttons on the keypad next to the door.

Note: The front door keypad is weatherproof so the buttons are covered with a protective film. There is no clicky feel when you press the buttons. Please press firmly.

Your bedroom door has a slightly different keypad, however, it is operated the same way with the same code.

If you press a wrong number, or the door doesn't open, please press # and start over.

If you encounter any problems entering the building, please call Campus Safety at 518-580-5567 from your mobile phone, or by dialing 5567 on the convenience phone next to the Surrey front door. During business hours Monday through Friday, ring the doorbell and the Innkeeper will assist you.

Innkeeper, The Surrey Williamson Inn
surrey@skidmore.edu

Surrey-Williamson Inn
950 North Broadway
Saratoga Springs, NY 12866
518 580 8270
https://www.skidmore.edu/surrey/