



Education and Outreach S-Rep Job Description

Sustainable Skidmore

Location: Skidmore College

Term: 2014-2015 Academic Year

Compensation: \$8.50/hour, 3 hours per week

Description:

Sustainable Skidmore is looking for four students to serve as Education and Outreach S-Reps. The Education and Outreach S-Reps will create and implement campaigns designed to increase the awareness of sustainability and inspire behavior change on campus. Educational campaigns will cover topics such as Recycling and Waste Management, Energy, Local food and food justice, and more.

Education and Outreach S-Reps must attend bi-weekly planning meetings (day and time TBA), as well as monthly meetings with the rest of the Sustainable Skidmore team. The S-Reps will plan and implement 2 educational campaigns each semester. During the fall semester, the S-Reps will split up into two groups of two and each group will select two topics from a list of pre-determined sustainability issues. In the spring semester, campaigns will be focused around campus initiatives and groups, such as the Student Garden, Bikemore, Compost, North Woods, Sustainable Workplace Operations Program (SWOP), and more. S-Reps are also expected to connect with Saratoga and Skidmore community partners, attend occasional ResLife meetings, and work with program leaders to incorporate campus events into educational campaigns. S-Reps report to Rachel Willis and Levi Rogers, Sustainability Coordinators.

Duties:

- Create fun and inclusive programs and materials for campaigns
- Work closely with the Office of Residential Life, Sustainable Skidmore Office, OSDP, and Student Leadership Activities to incorporate sustainability in current programs and initiatives
- Attend bi-weekly group meetings to brainstorm and plan campaigns
- Attend monthly meetings with the rest of the Sustainable Skidmore team, including Compost Managers, North Woods Stewards, Bikemore Manager, Communications S-Reps, and Education and Outreach S-Reps, Skidmore Garden Manager
- Work closely with Communications S-Reps and Events S-Reps to publicize and create educational materials for events

Requirements:

- Excellent organization skills
- Self-starter
- Able to work with diverse groups and audiences
- Ability to respond to emails in a timely manner
- Submission of interest letter and resume

Please Submit Materials by 3/02/2014 with S-Rep Education Application as the Subject Line to:
Sustainable Skidmore @ sustainability@skidmore.edu

Candidates will be notified by March 24, 2014 in regards to their application and top candidates may be asked for interviews prior to their hire.