The SGA Green Grant Application

*All Green Grant applicants will be required to fill out this application accessible through both the Sustainability Office’s and SGA’s web pages on the Skidmore College website. Before completing the application you must review the Green Grant overview document for full program guidelines.* ***Once the application is complete, email the application as a pdf titled “Project\_name\_f2023” to greengrant@skidmore.edu****. Only one application will need to be turned in per group or individual. The deadline for the application is the Friday before December 5th, 2023, at 12:00 am EST. The chosen project(s) will be announced at the beginning of the Spring Semester\*.*

 \*Any group is subject to be met during the winter break for follow-up questions and concerns

The application will consist of three general parts:

1. Overview
2. Short Essay
3. Additional Documentation

In addition, the requirements for applicant(s) are the following:

* Applicant(s) must be in good academic standing with Skidmore College.
* Applicant(s) may work individually or in groups (no more than 3 people).
* Applicant(s) must seek out a faculty sponsor to assist with project management and execution.
	+ Applicants are highly encouraged to communicate with other relevant staff/faculty members prior to filling out the application that may impact the project (ie. If you want to do a project with Dining Services, contact the Director of Dining Services to assess the plausibility of your project).
	+ If an applicant’s project is selected for funding, the Green Grant implementation process CANNOT be used for credit (reference The Student Government Association Bylaws Title VIII: Financial Policies and Procedures Section 9.13.4). In other words, projects cannot be combined or implemented as independent studies or internships.
* Applicant(s) awarded funding must complete their project within the timeline approved by the Green Grant Review Committee\*.
* This project must also be an initiative that cannot be funded from an existing fund at Skidmore College.

\*If an emergency, transfer, or unavoidable conflict occurs during the execution of the project, please contact one of the Co-Chairs of the Green Grant Review IMMEDIATELY for assessment

**SECTION I. OVERVIEW**

Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_ Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Estimated Budget: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Sponsor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project Duration (months): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION II. SHORT ESSAY**

*Please write and attach a short essay (no more than 3 pages single-spaced) explicitly defining*

* *What is the proposed project*
* *How it will develop Skidmore’s student life and sustainability goals*
* *How you plan to execute this project*
* *Potential benefits and challenges*
* *Stakeholders, collaborators, and conversations*

**SECTION III. ADDITIONAL DOCUMENTATION**

*Provide a timeline for the duration of the project, a budget for all necessary items, and other attachments you feel may be useful for the reviewers to understand your experience and/or project (ie. resume, letter of recommendation, etc).*

1. Timeline

MM/YYYY – MM/YYYY: Task

MM/YYYY –

MM/YYYY: Task

MM/YYYY –

MM/YYYY: Task



MM/YYYY –

MM/YYYY: Task

MM/YYYY –

MM/YYYY: Task

1. Budget

|  |  |  |  |
| --- | --- | --- | --- |
| **Item Name** | **Expense** | **What It Will Be Used For** | **Notes** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

 **Total Budget Amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Other attachments (optional)

**SIGNATURES**

Applicant(s) Printed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant(s) Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Sponsor Printed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Sponsor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_