



North Woods Steward Skidmore Sustainability Office

*Dates: Summer 2024 (1st & 2nd Summer Session), 25 hours/week
Pay: \$14.20/hour, 14 meals per week at Murray-Aikins Dining Hall, and
70% room fee coverage for on-campus Skidmore College apartment housing
(the steward is responsible for paying for 30% of room fees)*

Description

The Skidmore Sustainability Office is hiring two student North Woods Steward, who may be current students at Skidmore or 2024 seniors. The Office is looking for organized, self-directed, responsible students who have some existing skills regarding trail maintenance, outdoor education, communication, and/or related fields. A successful applicant will have good public relations skills and be comfortable interacting with visitors in the North Woods.

The North Woods Stewards maintain the health, diversity, and accessibility of the North Woods. Each student is responsible for removing invasive plant species, maintaining the trail system, leading educational tours, and maintaining the North Woods' social media. The 2024 focus is to complete and update the campus tree inventory. GIS or mapping experience preferred, but not required. Finally, Stewards will assist the Community Garden Manager with garden related responsibilities on a weekly basis. The North Woods Stewards positions extend from Tuesday, May 28th to Friday, August 2nd. Stewards will work 25 hours per week. The weekly schedule will be finalized between the stewards and Sustainability Office staff at the position start date in May or before as needed. The North Woods Stewards will report to the Associate Director of Sustainability Programming.

Duties

Monitoring Physical Condition of North Woods

- Monitor and manage physical appearance/health of the woods;
- Maintain trail network as needed, picking up litter, sawing and removing fallen tree limbs, repairing boardwalks, installing water bars, etc.;
- Remove and map invasive species in the North Woods;
- Maintain kiosks and trail signage;
- Work with the GIS lab to continue to update and create data points of the North Woods and the Campus Tree Inventory;
- Compile research into a useable format for future North Woods Stewards and others;
- Support maintenance for the North Woods website and manage Instagram content;
- Conduct public outreach, such as guided hikes for community groups and others;
- Assist the Community Garden Manager for at least 5 hours per week on garden tasks like planting, weeding, harvesting, and delivering food to the dining hall;
- Develop an independent research project linked to the North Woods, including a written report in a useable format for future North Woods Stewards; independent projects and reports will be completed by the conclusion of the program, August 4th.

Preferred Qualifications:

- CPR & First Aid certification
- GIS coursework
- Coursework in the natural sciences
- Previous experience in trail maintenance
- Previous experience in community outreach or education

Requirements:

- Passion for sustainability and the outdoors
- Previous experience with physical work
- Self-Starter
- Background check as required for all Skidmore College summer staff
- **Submission of cover letter including potential project ideas, resume, and contact information for two references (at least one reference should be a Skidmore faculty/staff person)**

Applications are accepted on a rolling basis through Wednesday, March 13, 2024.
Interviews begin in March. Please submit materials with North Woods Steward Application
as the subject line to: sustainability@skidmore.edu