



Rental Rates for Helen Filene Ladd Concert Hall

Rates for additional spaces available upon request

For more information on Rental Rates, please contact Zhenelle LeBel, Director at (518) 580-8381, zlebel@skidmore.edu.

| | For-Profit | Non-Profit |
|------------------------------------------------------------------|------------------|------------------|
| *Event Day Rental (up to 8 hours) | \$3160 | \$1855 |
| Additional Days (non-event) | \$1265 | \$740 |
| Facility Overtime | \$200 per hour | \$100 per hour |
| Box Office Service (pre event set up + credit card processing) | \$330 + 4.5% per | \$125 + 3.5% per |
| Ticketing fees | \$3.00 per | \$2.25 per |
| Technical Director (per event day) | \$200 | \$200 |
| Technical Crew | \$30 per hour | \$30 per hour |
| Ushers (Minimum 6 per performance) | \$18 per hour | \$18 per hour |
| **Video recording/ Livestream Services (4 cam, incl operator) | \$100 | \$100 |
| Video Projection System (projector and screen, incl operator) | \$975 | \$650 |
| Advanced Audio Engineering (Full setup w/ multi-track recording) | \$1,875 | \$1,250 |
| Piano use - <i>Steinway Model D, Concert Grand</i> | \$300 | \$300 |
| Piano Tuning | \$160 per | \$160 per |
| Housekeeping (attendance over 400) | \$230 | \$230 |
| Additional Services | at cost | at cost |

*Event Day rental includes House Manager, one large classroom, and in-house (as is) lighting. Supplementary lighting and sound support equipment with technical crew will incur additional fees. Additional classroom space will be charged at \$80 per 4-hour period requested. Please discuss event needs with Director to determine event fee estimate.

** Livestream Services must be requested 30 days in advance and are subject to availability. Video editing services are not provided post event.

- A Rental Request Form must be submitted to Zhenelle LeBel, Director, zlebel@skidmore.edu prior to contracting, unless otherwise instructed.
- A Certificate of Liability Insurance is required for all License Agreements.
- A Non-Refundable deposit of \$750 is required to confirm facility rental.
- Technical specifications of Helen Filene Ladd Concert Hall are available on our website www.skidmore.edu/zankel or upon request.
- Please Note that any food or beverage service that is requested in Zankel (reception, catering, etc.) must be supplied and contracted separately by the Skidmore Dining and Catering Services.

Arthur Zankel Music Center
815 N. Broadway, Saratoga Springs, NY 12866 | www.skidmore.edu/zankel

Rates effective October 2024