

ADVISORY COMMITTEE ON OFF-CAMPUS PROGRAMS (ACOP)
Annual Report 2009-2010

The membership of the Advisory Committee on Off-Campus Programs (ACOP) for the 2009-2010 academic year consisted of the following individuals:

Rubén Graciani, Dance, Chair and CEPP representative
Leslie Mechem, Classics
Adrienne Zuerner, Foreign Languages & Literatures
Cori Filson, Director, OCSE
Tina Breakell, Program Manager, OCSE (non-voting member)

The committee met three times this year.

COMPLETED ACTION ITEMS 2009-2010:

- ACOP now moving to “advisory group” role in response to FEC motion.
- Finalized transition of summer short-term programs from Special programs to OCSE; revised proposals guidelines; approved three travel seminars for 2011.
- Revised and updated departmental Approved Programs lists.
- Skidmore in London (JYA) proposal approved and implemented.
- Explored on-line/electronic advising tools for faculty and students.

ACOP RESPONSE TO FEC MOTION:

The committee discussed the future of ACOP and the work of the committee in light of recent campus-wide conversations about faculty time spent on various committees. As a response to FEC’s motion on this issue, ACOP decided to reduce its size and structure even more than has recently been done. (In the past three years, ACOP has gone from a high of seven faculty members to the current three faculty members.) Given the scope of work the committee has been asked to do the past two years, a standing committee of three to seven faculty members does not seem necessary at this time. Beginning in fall 2010, OCSE will work with one faculty member, who is also a member of CEPP, to seek advice on routine policy or procedural issues. As needed and based on specific questions or issues, OCSE will work with appropriate faculty members throughout the College, most likely former ACOP members or others with specific experience and expertise in a given area. Maintaining a connection to CEPP through working with a CEPP member will be critical to OCSE as we continue to expand our programs and overall scope of responsibilities. Even though ACOP will be shifting to an advisory group, it will remain a standing sub-committee of CEPP. All members of ACOP supported this change.

SHORT-TERM PROGRAM/TRAVEL SEMINAR REVIEW & UPDATE:

Off-campus summer programs moved from Special Programs to OCSE beginning in fall 2009. With this shift, OCSE decided to rename short-term programs; they will now be known as Travel Seminars.

The committee discussed a series of changes to the proposal guidelines and deadlines for the Travel Seminar proposals. Going forward, all proposals will be submitted to and vetted by OCSE and ACOP and then sent to the Dean of the Faculty and Curriculum Committee for final approval. The committee agreed to one deadline for all faculty Travel Seminar proposals in order to make the process much more efficient.

In addition, Cori Filson continues to work with the IPPC sub-committee on Admissions and Financial Aid to determine the appropriate financial aid structure for all Travel Seminars. This

decision combined with available OCSE human resources will determine how many programs can be offered each year, including those offered in summer.

INDIA PROGRAM DISCUSSION & UPDATE:

OCSE continued to consider how Skidmore can most effectively develop a presence in India and to investigate the need/opportunity to create a customized program with one of our partner program -providers in India to meet the needs of several different majors. Currently, there is no "perfect fit" so we will maintain the expansion of our approved programs in India until it becomes clear that we have a strong need for a Skidmore-sponsored program and that our partner providers in India are prepared to offer a customized program that would accommodate the needs of our students.

APPROVED PROGRAMS DEPARTMENTAL LIST UPDATE:

OCSE continues to work with all academic departments and programs to update and maintain their approved program lists. The following lists were updated and approved this year:

American Studies
English
Environmental Science
Geosciences
Government
Honors Forum
International Affairs
Latin American Studies
Neuroscience
Physics
Sociology
Gender Studies

OCSE is also working to respond to faculty needs regarding on-line advising tools (i.e. electronic course approvals and on-line course equivalencies.) This process has been delayed due to the current implementation of the Banner system. However, OCSE will continue to work with IT to determine what structure would best serve faculty and student needs and a timeline for implementing these on-line materials.

NON-APPROVED PROGRAM PETITIONS:

ACOP approved the following petitions for off-campus study to non-approved programs:

PETITIONS FOR OFF-CAMPUS STUDY-FALL 2010:

Total Approved: 8
Total Denied: 1
Total Petitions: 9

APPROVED FOR FALL 2010:

IES Germany: Metropolitan Studies	IES	Berlin	Germany
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SIT: Culture, Development & Social Justice	SIT	Valparaiso	Chile

SIT Switzerland: Global Health & Development Policy	SIT	Geneva	Switzerland
Lexia in Berlin: Visual Studies	Lexia Study Abroad	Berlin	Germany
Accademia dell'Arte (2)	Hendrix College	Arezzo	Italy
Stellenbosch University	CIEE	Stellenbosch	South Africa

DENIED FOR FALL 2010:

IES: Study London Program	IES	London	England
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PETITIONS FOR OFF-CAMPUS STUDY-SPRING 2010:

Total Approved: 16
 Total Denied: 4
 Total Petitions: 20

APPROVED FOR SPRING 2010:

IHP: Health & Community	International Honors Program	Various Cities	Various
IHP: Cities of the 21st Century	International Honors Program	Various Cities	Various
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Accademia dell'Arte	Hendrix College	Arezzo	Italy
SIT Ecuador: National Identity, Ethnicity & Social Movements	SIT	Quito	Ecuador
Universidad Torcuato di Tella	API	Buenos Aires	Argentina
SIT India: Social Change & Sustainable Development	SIT	Jaipur	India
The Washington Semester (International Track)	American University	Washington, D.C.	United States
CIEE: Language and Culture Program	CIEE	Istanbul	Turkey
Duke In Istanbul	Duke University	Istanbul	Turkey

IES: Pre-Law Certification Program	IES	Amsterdam	Netherlands
CIEE: Business, Language and Culture	CIEE	Shanghai	China
IES Germany: Metropolitan Studies	IES	Berlin	Germany
IHP: Health & Community	International Honors Program	Various Cities	Various
SIT India: Social Change & Sustainable Development	SIT	Jaipur	India
CIEE: Language and Culture Program	CIEE	Istanbul	Turkey

DENIED FOR SPRING 2010:

American University of Cairo	American University	Cairo	Egypt
University of the Arts: London	IFSA/Butler	London	England
Domus Academy	SAI: Study Abroad Italy	Milan	Italy
Charles University	University of Miami	Prague	Czech Republic

Respectfully submitted,

Rubén Graciani, Dance, ACOP Chair and CEPP Representative