

**ADVISORY COMMITTEE ON OFF-CAMPUS PROGRAMS**  
**Meeting notes September 21, 2009**

**In attendance:** Rubén Graciani (Chair), Leslie Mechem, Adrienne Zuerner, Cori Filson, and Tina Breakell

**ANNOUNCEMENTS:**

- This is the first ACOP meeting of the 2009/2010 Academic Year.
- Rubén Graciani is the newest member of ACOP, replacing Erica Bastress-Dukehart as committee Chair.

**ACTION ITEMS:**

- Rubén will bring London JYA Proposal to CEPP, and upon CEPP approval, the proposal will go to the faculty floor for final approval.
- ACOP will continue to discuss the role of faculty on site visits and the need to take such visits seriously in order to adhere to the approved programs structure.
- Cori to follow up with ACOP on sites that need review and will present to the committee the benefits of these site reviews to OCSE and the academic departments.
- Cori to send reminder to faculty regarding short-term program proposal deadline upon final approval from Curriculum Committee for updated documents.

**DISCUSSION POINTS:**

**Welcome and Review of '09-'10 Agenda:**

The committee agreed that the agenda looks comprehensive and on par with objectives for the year. Agenda attached as Appendix A.

**Short-term Program Proposals & Financial Aid:**

The committee discussed the changes that were made to the applications and deadlines for the Short-Term Program proposals, which will be submitted to Curriculum Committee by OCSE for final approval. The committee agreed that one set deadline for all faculty STP proposals would make the process much more efficient. Once Curriculum Committee approves the changes, Cori will submit a call for one more 2011 proposal to the campus community.

Additionally, off-campus summer programs will be moving from Special Programs to OCSE in the near future. Cori is working with the IPPC sub-committee on Admissions and Financial Aid to determine the financial aid structure for all short-term programs/travel seminars. This decision combined with available OCSE human resources will determine how many programs can be offered each summer.

**Site Visits & Faculty Evaluation:**

OCSE brought to ACOP the question of faculty evaluations for the 2010-2011 academic year. OCSE will provide information about the programs that have been evaluated in the past five years. ACOP will begin a conversation via email about the feedback we have received in the past (ACOP requires significant feedback). OCSE will also ask ACOP to give feedback on what programs need evaluation in the next two years and target which faculty would be most appropriate to perform these evaluations.

Conversation to commence before October ACOP meeting via email.

### **Departmental Changes to the Approved Programs List (Updated lists attached):**

Sociology: The Sociology Department finalized their list over the summer. The final list includes two programs that are newly approved by Skidmore: IHP: Cities of the 21<sup>st</sup> Century and CIEE Stellenbosch: Arts & Culture. Final list is attached.

Women's Studies/Gender Studies: The Women's Studies Department removed several programs from their list due to a lack of participation. They also asked OCSE to research programs in Australia and Latin America that may be appropriate for their students. OCSE will continue to research these options. The removed programs include: University of Adelaide, Australia (IFSA-Butler); Skidmore in Beijing, China (Skidmore); and Comparative Women's Studies in Europe (Antioch College). Final list is attached.

Geosciences: Geosciences added the Frontiers Abroad programs to their already approved programs in New Zealand. Final list is attached.

Environmental Studies: The Environmental Studies department would like to replace the SIT Belize program with the SIT Viet Nam Mekong Delta program. Kenya and Madagascar were suspended due to Department of State warnings. Final list is attached.

Neuroscience: Neuroscience reviewed their list, which formerly approved all programs approved by Biology and Psychology. They determined that not all Biology programs are appropriate for their majors, and thus removed several programs. Final list is attached.

Latin American Studies: Latin American Studies decided to remove three programs from their list and added a few as well. They removed IES Buenos Aires and replaced it with CIEE Buenos Aires. Augsburg College Crossing Borders was replaced with CIEE Study Center at FLACSO in the Dominican Republic. Finally, CIEE in Guanajuato was replaced with CIRMA in Guatemala. Final list is attached.

### **Non-Approved Program Petitions for Spring 2010:**

There were 15 non-approved program petition submissions  
12 were approved  
3 were denied

#### **APPROVED FOR SPRING 2010:**

Accademia dell'Arte, Hendrix College, Arrezzo, Italy (Emily Craver, '11)  
Duke in Istanbul, Istanbul, Turkey (Kelsey Leach, '11)  
CIEE Development & Globalization, Khon Kaen, Thailand (Emily St Denis, '11)  
CIEE Language & Culture, Istanbul, Turkey (Kaorina Kuok, '11)  
CIEE Business, Language & Culture Program, Shanghai, China (Alexander Pittius, '11)  
IES Pre-Law Certification Program, Amsterdam, The Netherlands (Lindsay Pino, '11)  
IES Berlin: Metropolitan Studies, Berlin, Germany (Andrew Schrijver, '11)  
IHP Cities in the 21<sup>st</sup> Century, Various Countries (Victoria Aronson, '11)  
IHP Cities in the 21<sup>st</sup> Century, Various Countries (Jariel Arvin, '11)  
IHP Health & Community, Various Countries (Eliza Straim, '11)  
IHP Health & Community, Various Countries (Joel Amidon, '11)  
SIT Ecuador: National Identity, Ethnicity & Social Movements, Quito, Ecuador (Elizabeth Davison, '11)

#### **DENIED FOR SPRING 2010:**

American University Cairo, Cairo, Egypt (Manpreet Aujila, '11)  
Study Abroad Italy, Domus Academy, Milan, Italy (Trevor Mengel, '11)

University of Miami, UPRAGUE, Prague, Czech Republic (Elizabeth Pantone, '11)

Respectfully submitted,

Tina Breakell, Program Manager, Off-Campus Study & Exchanges  
September 24, 2009