

Academic Integrity Checklist ([cms.skidmore.edu/advising/integrity/checklist.cfm](http://cms.skidmore.edu/advising/integrity/checklist.cfm))

This checklist, adapted from one provided by the Writing Center and the Office of Academic Advising, addresses requirements for successful completion of your paper. "The most basic reminder is to document every source that has had any significant influence on the work you present ... for review." Feel free to consult the Writing Center, (4<sup>th</sup> floor Scribner Library), the *Skidmore Guide to Writing* ([cms.skidmore.edu/writing\\_guide/index.cfm](http://cms.skidmore.edu/writing_guide/index.cfm)), and the assignment webpage for citation format.

In this assignment, under the Skidmore College Honor Code, you must affirm that you have abided by the following requirements. Please read, follow, and check off each item.

"By my signature, I agree that I have ...

- Checked carefully any written or verbal instructions provided for this assignment.
- Kept careful notes regarding all of my sources of information and ideas, including accurate bibliographic information on each source.
- Put quotation marks around every word, phrase, or larger section of prose that is quoted from a published source (whether print or electronic). I have also provided an accurate citation of the source, both in the footnotes or endnotes and in the bibliography.
- Paraphrased sources entirely in my own words and provided a citation for each paraphrase.
- Employed a clear and consistent method of documenting all of my sources (print and electronic) and used the footnote or endnote style appropriate to the requirements of the course.
- Provided a full bibliography of my sources, according to the documentation style required for the assignment.
- Checked once again to be sure that the difference between my own contributions to the paper and the contributions of others is unmistakably clear."

**You may consult the Writing Center but you must be the sole author of your paper. No one but you may write your paper.**

Once you have abided by these requirements, please include a signed and dated copy of this sheet with your final paper.

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(Name)

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(Date)